



MEMORANDUM FOR: ALEXANDER J. KURIEN
DEPUTY ASSOCIATE ADMINISTRATOR
OFFICE OF ASSET AND TRANSPORTATION
MANAGEMENT
OFFICE OF GOVERNMENT-WIDE POLICY (MA)

KAREN LEE
BRANCH CHIEF
OFFICE OF FEDERAL FINANCIAL MANAGEMENT
OFFICE OF MANAGEMENT AND BUDGET (OMB)

FROM: GERARD BADORREK (b) (6)
CHIEF FINANCIAL OFFICER
GENERAL SERVICES ADMINISTRATION (B)

SUBJECT: Fiscal Year 2015 FRPP Data Certification Requirement

The U.S. General Services Administration – Public Buildings Service (PBS) certifies for accuracy and completeness the real property data GSA submitted to the Federal Real Property Profile (FRPP) for fiscal year 2015.

GSA has instituted the following processes to ensure that the data GSA submits to the FRPP accurately and completely reflects the agency's inventory, to the best of the agency's knowledge:

1. Identified and resolved anomalies, such as:
 - a. Buildings with 0 Gross Square Feet,
 - b. Land with 0 acreage, and
 - c. Year-to-year discrepancies of assets reported;
2. Explained the FRPP and the importance of data accuracy, including providing the "Data Accuracy: A Quick Reference Guide for Asset Managers," which is updated and provided periodically to internal stakeholders;
3. Instructed the FRPP system contractor to institute data validation checks during the upload process:

- a. Checks to ensure submitted data complies with the FRPP reporting rules as outlined in the FRPP Data Dictionary,
- b. Validation of assets' geocodes, and
- c. Identification of year-to-year discrepancies in reported assets.

If you have any questions or concerns, please contact Nathan Smith, Director of Portfolio Analysis, Office of Portfolio Management, at (202) 641-6874.